

# **RUSTENBURG LOCAL MUNICIPALITY**



## **EXTERNAL ADVERTISEMENT**

**“A World Class City where all communities enjoy the high quality of life”.**

The Rustenburg Local Municipality seeks to fill the following vacancy.

### **DIRECTORATE: PLANNING AND HUMAN SETTLEMENT**

#### **DIRECTOR: PLANNING & HUMAN SETTLEMENT (REF: DPHS -05)**

**Total remuneration package will be in terms of Government Gazette No. 4897, dated 30 May 2024 (i.e., Minimum R1 462 468 Midpoint R1 724 407 and Maximum 2 026 176 /annum) the incumbent will be reporting to the Municipal Manager.**

#### **TERM OF APPOINTMENT: PERMANENT**

**(Appointed candidate to re-structure their salaries)**

Workstation: Rustenburg Local Municipality

#### **Requirements:**

- Bachelor of Science degree in Building Sciences / Architect / Bachelor degree in Town and Regional Planning or Development Studies, / equivalent.
- 5-10 years' applicable experience, of which 5 years must be at middle management level.
- Have proven successful Profession Development / Town and Regional planning experience.
- Project Management certificate or diploma.
- Registration as a Professional Planner in accordance with the Planning Professional Act, 2002, (Act 36 of 2002) will be an added advantage.

**Added advantage:**

- Certificate in Municipal Finance Management or Certificate Program in Municipal Development (CPMD) in line with Minimum regulations on competency level of 2007, or should be attainable with eighteen (18) months from date of appointment.
- Computer literacy
- Valid driving license.

**Knowledge & Skills:**

- Good knowledge and understanding of relevant policies and legislation.
- Good understanding of institutional governance systems and performance management.
- Good knowledge of supply chain management regulations and the Preferential Procurement Policy Framework Act 2000 (Act No5 of 2000).
- Knowledge of Geographical Information System.
- Knowledge of spatial, town and development planning.
- Good understanding of Council operations and delegated powers.
- Budget and finance management.
- Ability to be an innovative and strategic leader.
- Strategic leadership and Management, Governance, Ethics and values in Financial Management, stakeholders Relations and Supply Chain Management.

**Duties:**

- The incumbent will be responsible for the planning, organizing coordination and control of all activities of the Planning developments, estate administration, building control, Housing and in order to achieve strategic objectives to ensure optimum service delivery.
  - The budgeting and expenditure control of all projects within the directorate.
  - Establishing and managing contractual and other relationship with Government departments, service providers, organized business and other stakeholder's bodies through Integrated Development Planning.
  - Ensure sustainable land use management.
  - Preparing procedural, financial and performance reports referring to statistical data and qualitative information related to the planning and economic development service delivery initiatives for the attention of the Municipal Manager for consideration and inclusion into Council and sub-Committee reports.
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- No faxed or emailed applications will be accepted.
  - Appointments will be made accordingly to the Council's Employment Equity Plan, which ensures representation of designated groups in the Municipality, including those with disabilities.
  - It would be expected of candidates to be subjected to thorough evaluations; that and references will be contacted. The candidate will be required to disclose all financial interests.
  - Only hard copies will be accepted.

- Appointment is subject to the signing of an employment contract and performance agreement in terms of Section 57 of the Municipal Systems Act, The Appointment and Conditions of Employment of Senior Managers.
- Applicants are respectfully informed that, if no notification of appointment / response is received within eight (8) weeks of the closing date, they must accept that their application was unsuccessful. By submitting your application for a position at the Rustenburg Local Municipality, you are consenting that the personal information submitted as part of your application may be used for the purposes of the Recruitment and Selection and related process.

You are hereby consent to the following risk checks should your application be shortlisted:

- ✓ Credit Record,
  - ✓ CV validation,
  - ✓ Employment record verification,
  - ✓ Identity validation.
  - ✓ Criminal check.
- All applications must be submitted with a detailed CV, Certified copies of qualifications, ID Document and drivers license, the names of three references from current and previous employers and a fully completed official application form, as available from the municipal website or the Human Resources Department, to be couriered to Directorate: Corporate Support Services, Unit: Human Resources, c/o Nelson Mandela & Beyer's Naude Drive, Rustenburg 0299, PO Box 16, Rustenburg 0300. Applications can also be dropped off at Office Number 501, 5<sup>th</sup> Floor Municipal Main Building (Mpheni House). Please mark envelope "VACANCY".
  - Administrative enquiries may be directed to Corporate Support Services, Directorate, Mr JP Mahapela Tel. 014 590 3200 /3018/3989.
  - **Kindly note that applicants must be completed on the official Senior Managers employment application form, available on the municipal website.**

**CLOSING DATE: 31 JULY 2025.**

Notice no: 31/2025